

**READINGTON TOWNSHIP COMMITTEE
MEETING – September 15, 2014**

Mayor Allen *calls the meeting to order at 6:30 p.m.* announcing that all laws governing the Open Public Meetings Act have been met and that this meeting has been duly advertised.

PRESENT: Mayor J. Allen, Deputy Mayor B. Muir, Mr. T. Auriemma, Mrs. B. Fort,

ALSO PRESENT: Administrator Mekovetz, Attorney S. Dragan

ABSENT: Mr. F. Gatti

EXECUTIVE SESSION:

Clerk read the following Resolution:

RESOLUTION
EXECUTIVE SESSION

WHEREAS, N.J.S.A. 10:4-6 *et seq.*, the Open Public Meetings Act, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee is of the opinion that such circumstances presently exist and desires to authorize the exclusion of the public from the portion of the meeting in accordance with the act;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Readington, County of Hunterdon, State of New Jersey as follows:

1. The public shall be excluded from discussion of and action upon the specified subject matter as set forth in the following Exhibit “A.”

EXHIBIT A

<u>Subject Matter</u>	<u>Basis Of Public Exclusion</u>	<u>Date Anticipated When Disclosed to Public</u>
Department of Public Works	Personnel.....	Certain information at the discretion of the Township Committee tonight...other information will remain confidential
Municipal Court.....	Personnel.....	“ “ “
Fallone.....	Contract Negotiations.....	“ “ “
Block 32, Lot 12 & Block 34, Lots 10 & 11		
Executive Session Minutes.....	Attorney-Client Privilege.....	“ “ “
<ul style="list-style-type: none"> • September 2, 2014 • September 5, 2014 		
Ryland Developers, LLC.....	Litigation.....	“ “ “
Block 48, Lot 23; Block 55, Lot 33; Block 56, Lots 1, 3, 6 & 8; Block 39, Lot 24 & Block 67, Lot 2 (Solberg Aviation).....		
	Litigation.....	“ “ “

It is anticipated at this time that the stated subject matter will be made public on or about the time set forth in Exhibit “A.”

2. This Resolution shall take effect immediately.

A **MOTION** was made by Mrs. Fort to adopt this resolution, seconded by Mrs. Muir with a vote of ayes all, nays none recorded.

The meeting reconvened at 7:40 p.m.

Mayor Allen led those present in the *Salute to the Flag*.

Executive Session:

Personnel / Department of Public Works

A **MOTION** was made by Mrs. Fort to accept the notice of retirement from Lucille Benecchi, Administrative Assistant in Public Works, effective February 1, 2015 and to send her a letter of thanks for her service, seconded by Mrs. Muir and on Roll Call vote the following was recorded:

Mr. Auriemma	- Aye
Mrs. Fort	- Aye
Mrs. Muir	- Aye
Mayor Allen	- Aye

Personnel / Municipal Court

A **MOTION** was made by Mr. Auriemma to hire Megan Kreger for the position of part-time Violations Clerk at an hourly rate of \$14/per hour for 26 hours per week effective September 15, 2014, seconded by Mrs. Fort and on Roll Call vote the following was recorded:

Mr. Auriemma	- Aye
Mrs. Fort	- Aye
Mrs. Muir	- Aye
Mayor Allen	- Aye

Contract Negotiations / Fallone / Block 32, Lot 12 & Block 34, Lots 10 & 11

Mayor Allen stated that this matter remains in Executive Session.

Attorney-Client Privilege / Executive Session Minutes / September 2, 2014

A **MOTION** was made by Mrs. Fort to approve the Executive Session Minutes of September 2, 2014 for content only, seconded by Mr. Auriemma with a vote of ayes all, nays none recorded.

Attorney-Client Privilege / Executive Session Minutes / September 5, 2014

A **MOTION** was made by Mrs. Fort to approve the Executive Session Minutes of September 5, 2014 for content only, seconded by Mr. Auriemma with a vote of ayes all, nays none recorded.

Litigation / Ryland Developers, LLC

Mayor Allen stated that this matter remains in Executive Session.

Litigation / Solberg Aviation / Block 48, Lot 23; Block 55, Lot 33; Block 56, Lot 1, 3, 6 & 8; Block 39, Lot 24 and Block 67, Lot 2

Mayor Allen stated that this matter remains in Executive Session.

Mayor Allen requested to amend the Executive Session to add the following matters:

Contract Negotiations / Professional Services / Mason, Griffin & Pierson

The following resolution was offered for consideration:

#R-2014-92

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR
SPECIAL LITIGATION COUNSEL SERVICES**

WHEREAS, the Township of Readington has a need to acquire Special Litigation Counsel Services as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.5*; and

WHEREAS, the term “non-fair and open contract,” for the purposes of the law, refers to a Professional Services Contract awarded to a contractor who has not made a political contribution as described in *N.J.S.A. 19:44A-20.5 et seq.* or in *N.J.S.A. 19:44A-8, et seq.*; and

WHEREAS, the Township Administrator has determined and certified in writing that the value of the services may exceed \$17,500; and

WHEREAS, Trishka Waterbury Cecil, Esq., Mason, Griffin & Pierson, has submitted proposal indicating she will act as Special Litigation Counsel at the following rates: Attorney – \$155 per hour:

Re: *Township of Readington v. 388 Route 22 Readington Realty Holdings, LLC*

for a total amount not to exceed the amount appropriated for this service in the approved/adopted budget.

WHEREAS, Trishka Waterbury Cecil, Esq., Mason, Griffin & Pierson, has completed and submitted a Business Entity Disclosure Certification which certifies that Trishka Waterbury Cecil, Esq. has not made any reportable contributions to a political or candidate committee in the Township of Readington in the previous one (1) year, and that the contract will prohibit Trishka Waterbury Cecil, Esq. from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer’s Certification of the availability of funds is on file - *N.J.A.C. 5:30-5.4*) and will be amended to reflect the final approved funds for this purpose upon adoption/approval of the 2014 budget.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Readington, County of Hunterdon, State of New Jersey, authorizes the Mayor to enter into a contract with Trishka Waterbury Cecil, Esq., Mason, Griffin & Pierson, as described herein; and

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED, that said contract shall expire on September 15, 2015; and

BE IT FURTHER RESOLVED, that copies of this Professional Service are on file with the Municipal Clerk and are available there for public inspection; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

A **MOTION** was made by Mrs. Fort to adopt this resolution, seconded by Mr. Auriemma and on Roll Call vote the following was recorded:

Mr. Auriemma - Aye
Mrs. Fort - Aye
Mrs. Muir - Aye
Mayor Allen - Aye

Contract Negotiations / Block 14, Lot 1 and 50.01 and Block 67, Lot 12

Mayor Allen stated that this matter remains in Executive Session.

CONSENT AGENDA:

Mayor Allen read the following statement:

All items listed with an asterisk “*” are considered to be routine by the Township Committee and will be enacted by one motion. There will be no separate discussion of these items unless a committee member or citizen requests, in which event the item will be removed from the General Order of Business and considered in its normal sequence on the agenda.

- * 1. **APPROVAL OF MINUTES** of meeting of September 2 and 5, 2014
- * 2. **Release of Developers Escrow / Nextel Communications (Block 70, Lot 22.01)**
- * 3. **Release of Developers Escrow / Sprint Spectrum (Block 46, Lot 14.03)**
- * 4. **Request for Permit Fee Refund (Block 70, Lot 42.10 / 5 Delaware Road)**
- * 5. **Payment of Bills** – (Complete bill list is on file in Clerk’s Office)

<u>Fund Description</u>	<u>Fund No.</u>	<u>Received Total</u>
CURRENT FUND	3-01	\$ 380.00
CURRENT FUND	4-01	\$ 318,133.24
SEWER APPROPRIATIONS	4-02	\$ 1,000.00
TRUST FUNDS	X-03	\$ 318,213.38
MISC REFUND, COUNTY TAX, LIENS	X-05	\$ 13,468.15
PAYROLL DEDUCTIONS	X-06	\$ 184,091.26
DUE TO STATE OF NJ	X-09	\$ 8,613.98
CAPITAL	X-10	\$ 50,165.98
CAPITAL	X-11	\$ 1,062.60
CAPITAL	X-14	<u>\$ 358,585.84</u>
TOTAL OF ALL FUNDS		\$1,253,714.43

A **MOTION** was made by Mrs. Muir to approve the Consent Agenda, seconded by Mr. Auriemma and on Roll Call vote the following was recorded:

- Mr. Auriemma - Aye
- Mrs. Fort - Aye
- Mrs. Muir - Aye
- Mayor Allen - Aye

COMMENTS FROM THE PUBLIC for items listed on the agenda only

There were none.

PUBLIC HEARINGS

As it was after 7:45 p.m., A **MOTION** was made by Mrs. Fort to adjourn the regular meeting to hold a Public Hearing, seconded by Mrs. Muir with a vote of ayes all, nays none recorded.

Clerk read by Title:

An Ordinance Authorizing the Acquisition and Appropriating \$145,000 from the Housing Trust/COAH Funds for an Affordable Housing Unit on Block 21.04, Lot 502.06 in and by the Township of Readington, in the County of Hunterdon, New Jersey

◆ ***Ordinance #17-2014***

Attorney Dragan explained that the purpose of the ordinance would be to purchase this unit currently in foreclosure, securing it as an affordable housing unit.

Mayor Allen asked if there were any comments from the governing body.

There were none.

Mayor Allen asked if there were any comments from the public.

There were none.

A ***MOTION*** was made by Mr. Auriemma to close the Public Hearing and open the regular meeting, seconded by Mrs. Fort with a vote of ayes all, nays none recorded.

Clerk read by Title:

An Ordinance Authorizing the Acquisition and Appropriating \$145,000 from the Housing Trust/COAH Funds for an Affordable Housing Unit on Block 21.04, Lot 502.06 in and by the Township of Readington, in the County of Hunterdon, New Jersey

◆ ***Ordinance #17-2014***

A ***MOTION*** was made by Mrs. Muir to adopt this ordinance, seconded by Mrs. Fort and on Roll Call vote the following was recorded:

Mr. Auriemma	- Aye
Mrs. Fort	- Aye
Mrs. Muir	- Aye
Mayor Allen	- Aye

CORRESPONDENCE / OTHER INFORMATION

1. Notice to Public Service Electric and Gas Customers from Alexander C. Stern, Esq., Assistant General Regulatory Counsel, regarding ***the Matter of the Petition of Public Service Electric and Gas Company to Continue its Energy Efficiency Economic Extension Program on a Regulated Basis (“EEE Extension II”)***. No action taken.
2. NJ Transit Public Hearing Notice regarding ***Gathering of Information and Receiving Comments from Interested Parties Concerning Programs Developed Pursuant to the Senior Citizen and Disabled Resident Transportation Assistance Act***. No action taken.
3. Public Notice from the State of New Jersey, Department of Environmental Protection, Division of Water Quality regarding ***The Proposed FFY2015 Priority System, Intended Use Plan and Project Priority List Document (Clean Water Financing)***. No action taken.

NEW BUSINESS

1. ***Request to Allocate One Unrestricted Sewer Unit to Property Re-Zoned into the VR Zone (Block 32, Lot 9)*** – letter dated August 20, 2014 from John Cunha

Mayor Allen stated that this matter came before the Sewer Advisory Committee at one point and at that time, the property was allocated an additional unit of sewer capacity for a COAH unit. Mayor Allen continued that with the rezoning, the property has been approved by the Zoning Board for a one family house.

Mr. Cunha appeared before the Committee to explain that since approval was not granted for the two family house he was asking the Committee to consider his request for one (1) *unrestricted* sewer unit. He no longer needs to second unit of sewer capacity.

A MOTION was made by Mrs. Fort to approve one (1) unrestricted unit of sewer capacity for Block 32, Lot 9 and authorize Attorney Dragan to draft a sewer agreement, seconded by Mr. Auriemma and on Roll Call vote the following was recorded:

Mr. Auriemma	- Aye
Mrs. Fort	- Aye
Mrs. Muir	- Aye
Mayor Allen	- Aye

2. ***Request to Shoot a Portion of a Film at the Bagelsmith and Bishops Plaza / September 22nd and 24th*** – letter dated September 4, 2014 from Keith Lynch, 41 Main Productions, Look Design Studios LLC

Mayor Allen stated that a memo was received from the Chief of Police recommending approval of this request to shoot a portion of a film at the Bagelsmith and Bishops Plaza. Administrator Mekovetz added that she has also requested that a certificate of insurance be provided naming *Readington Township as Additional Insured*.

A MOTION was made by Mrs. Fort to approve the request contingent upon receiving the certificate of insurance along with obtaining the required special event permit, seconded by Mr. Auriemma and on Roll Call vote the following was recorded:

Mr. Auriemma	- Aye
Mrs. Fort	- Aye
Mrs. Muir	- Aye
Mayor Allen	- Aye

3. ***Request to Install Storage Shed at 287 Mountain Road*** – letter dated August 24, 2014 from Mike Ferreby, Turnkey Enterprises

Mayor Allen stated that a letter was received from Mike Ferreby, Turnkey Enterprises, to replace the clothing bins at the Department of Public Works site. Bob Spielberger, Whitehouse Rescue Squad, stated that he was in support of replacing the existing clothing bins with the storage shed since they benefit from the identical ones at Whitehouse Rescue Squad.

A MOTION was by Mrs. Muir to approve the pre-fabricated storage shed installation for the purpose of collecting clothing at the Department of Public Works site, seconded by Mrs. Fort and on Roll Call vote the following was recorded:

Mr. Auriemma	- Aye
Mrs. Fort	- Aye
Mrs. Muir	- Aye
Mayor Allen	- Aye

4. ***Place to Place Transfer (Including Expansion of Premises) Club License / Whitehouse American Legion Post 284***

Mrs. Fort expressed concern that the Whitehouse American Legion was transforming into a bar and also that the outdoor noise may become problematic for neighboring residents. Mayor Allen stated that this expansion is to include an outdoor patio area with surrounding PVC fencing. The Committee concurred that a visit to the site would be in order and requested that this matter be deferred to the next meeting. Administrator Mekovetz added that she would ask the licensee to attend the next meeting to answer any additional questions.

5. ***Amendment to Bond Ordinance 22-2005***

Administrator Mekovetz stated that this ordinance would amend the #22-2005 bond ordinance, further explaining that four of the six projects were completed; however the cost to finish the four projects exceeded the estimates, leaving only a small balance to complete the remaining projects. Scott Jesseman, Director of Public Works, was present to explain the need to accomplish the completion of the rehabilitation of the Oakland pump station and purchasing of the jet vacuum truck. Mrs. Muir stressed that the funding should come from the Sewer Utility Fund.

The following ordinance was offered for introduction:

BOND ORDINANCE AMENDING BOND ORDINANCE #22-2005 AND PROVIDING A SUPPLEMENTAL APPROPRIATION OF \$400,300 FOR VARIOUS SEWER IMPROVEMENTS IN AND BY THE TOWNSHIP OF READINGTON, IN THE COUNTY OF HUNTERDON, NEW JERSEY, AND AUTHORIZING THE ISSUANCE OF \$400,300 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF

ORDINANCE #19-2014

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF READINGTON, IN THE COUNTY OF HUNTERDON, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The improvement described in Section 3(a) of this bond ordinance has heretofore been authorized to be undertaken by the Township of Readington, in the County of Hunterdon, New Jersey (the "Township") as a general improvement. For the improvement or purpose described in Section 3(a), there is hereby appropriated the supplemental amount of \$400,300, such sum being in addition to the \$840,000 appropriated therefor by Section 3(b) of bond ordinance #22-2005 of the Township, finally adopted July 18, 2005 (the "Original Bond Ordinance"). No down payment is required as the purpose authorized herein is deemed self-liquidating and the obligations authorized herein are deductible from the gross debt of the Township, as more fully explained in Section 6(e) of this bond ordinance

Section 2. In order to finance the additional cost of the improvement or purpose, negotiable bonds are hereby authorized to be issued in the principal amount of \$400,300 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvement heretofore authorized and the purpose for the financing of which the bonds are to be issued is various sewer improvements, consisting of improvements to Three Bridges Pump Station, Oakland Pump Station and Lake Cushetunk Pump Station and the replacement of flow meters, as more fully described in Section 3(b) of the Original Bond Ordinance, including all work and materials necessary therefor and incidental thereto.

(b) The estimated maximum amount of bonds or bond anticipation notes to be issued for the improvement or purpose is \$1,198,300, including the \$798,000 authorized by Section 3(b) of the Original Bond Ordinance and the \$400,300 bonds or bond anticipation notes authorized herein.

(c) The estimated cost of the improvement or purpose is \$1,240,300, including the \$840,000 appropriated by Section 3(b) of the Original Bond Ordinance and the \$400,300 appropriated herein.

Ordinance #19-2014 cont'd:

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3(a) of this bond ordinance is not a current expense. It is an improvement or purpose that the Township may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 40 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$400,300, and the obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

(d) An aggregate amount not exceeding \$175,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement. Of this amount, \$75,000 was estimated for these items of expense in the Original Bond Ordinance and an additional \$100,000 is estimated therefor herein.

(e) This bond ordinance authorizes obligations of the Township solely for purposes described in N.J.S.A. 40A:2-7(h). The obligations authorized herein are to be issued for a purpose that is deemed to be self-liquidating pursuant to N.J.S.A. 40A:2-47(a) and are deductible from gross debt pursuant to N.J.S.A. 40A:2-44(c).

Section 7. The Township hereby declares the intent of the Township to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3(a) of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of Treasury Regulations.

Section 8. Any grant moneys received for the purpose described in Section 3 hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Ordinance #19-2014 cont'd:

Section 9. The chief financial officer of the Township is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Township and to execute such disclosure document on behalf of the Township. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Township pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the ARule@) for the benefit of holders and beneficial owners of obligations of the Township and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Township fails to comply with its undertaking, the Township shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Township for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

A **MOTION** was made by Mr. Auriemma to introduce this ordinance, seconded by Mrs. Fort and on Roll Call vote the following was recorded:

Mr. Auriemma	- Aye
Mrs. Fort	- Aye
Mrs. Muir	- Aye
Mayor Allen	- Aye

The Public Hearing was scheduled for October 6, 2014 at 7:45 p.m.

* 6. ***Release of Developers Escrow / Nextel Communications (Block 70, Lot 22.01)***

This matter was addressed under the Consent Agenda.

* 7. ***Release of Developers Escrow / Sprint Spectrum (Block 46, Lot 14.03)***

This matter was addressed under the Consent Agenda.

* 8. ***Request for Permit Fee Refund (Block 70, Lot 42.10 / 5 Delaware Road)***

This matter was addressed under the Consent Agenda.

ADMINISTRATOR'S REPORT

Administrator Mekovetz reported that there is a memo in the Committee's mailboxes from Scott Jesseman regarding the drainage repair on Weather Hill.

ATTORNEY'S REPORT

Attorney Dragan reported that the Transco Public Hearing date has been scheduled for October 14, 2014 at 7:00 p.m. in the Municipal Building.

COMMITTEE REPORTS

Julia Allen

Mayor Allen reported that there will be an Open Space Walk on Sunday on the Lachenmayr Trail.

Thomas Auriemma

Mr. Auriemma reported that the Pickell Park tennis courts held a Grand Re-Opening ribbon cutting ceremony on September 6th.

Betty Ann Fort

Mrs. Fort reported that she had received the estimate to repair the portion of the sidewalk by Dr. Suchow's office on Main Street which included the cost of ripping up the sidewalk. The Committee proposed that the Department of Public Works could do the demolition part to offset that portion of the cost.

Beatrice Muir

Mrs. Muir stated that she had nothing further to report.

COMMENTS FROM THE PUBLIC

Kevin Devine commented that the Department of Public Works did a great job repairing the walkway bridge.

COMMENTS FROM THE GOVERNING BODY

There were none.

As there was no further business, ***A MOTION*** was made by Mrs. Fort at 8:42 p.m. to adjourn the meeting, seconded by Mrs. Muir with vote of ayes all, nays none recorded.

Respectfully Submitted:

Vita Mekovetz, RMC/MMC/QPA
Municipal Clerk